

## CLASS REGISTRATION FORM

All workshop sessions are \$5.00 for BCCCA members & \$10.00 for non-members unless otherwise noted.

Please fill out legibly and mail along with check or money order MADE OUT TO Sunrise Family Resource Center to:  
BCCCA Registration, P.O. Box 829, Bennington, VT 05201, **AT LEAST ONE WEEK PRIOR TO THE EARLIEST CLASS YOU ARE REGISTERING FOR.** Under enrolled classes may be cancelled, so don't delay! Register early! If fees represent a hardship, please call 802-447-3778 to discuss a waiver.

(Phone or email registrations will no longer be accepted). No refunds for "No Shows".

For CPR & 1<sup>st</sup> Aid classes, you only need to include the fee to Richard Scheffler, BUT MAIL TO BCCCA.

Name: \_\_\_\_\_

Phone (work): \_\_\_\_\_

Email: \_\_\_\_\_

Phone (home): \_\_\_\_\_

Please check one: BCCCA Member  \$5 each session

Non-Member  \$10 each session

Class Title: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Fee: \$\_\_\_\_\_

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**Training requirements:** In addition to CPR, Registered Child Care Providers are required to take a minimum of 6 hours of training each year to retain a home registration status. Directors, Master Teachers, Teachers, Teaching Associates and Teaching Assistants in a Licensed Facility must have an Individual Professional Development Plan (IPDP) and a minimum of 12 hours of Professional Development. Legally Exempt Child Care Providers (LECC) have no required training hours but are welcome and encouraged to attend any trainings of interest. Providers may count trainings offered elsewhere, provided the issues are related to child care. It is a good idea to call your local Resource Development Specialist (Pam), or the VT Child Development Division (1-802-241-3110) to make sure other trainings will count toward the registration requirements.

**Specialized Child Care Training:** A Specialized Child Care Service Provider is someone who is registered or licensed and provides care to children with a Protective Services or Family Support child care service need as well as to children who have been approved through the child care subsidy program for other special needs that include documented health, developmental or cultural needs. The first required six hours of training must be the "Basic Specialized Care Training" which only needs to be taken once. When completed, an additional 6 hours of Advanced Specialized Care training must be taken per year. This training is in addition to the required 6 training hours mentioned above. The program/provider then has to be approved by CDD to provide specialized care services.

**CPR:** Providers are required to have a valid Certificate in Infant/Child CPR Training and be knowledgeable in administering first aid (CPR is in addition to the required 6 hours of training). Some local trainings are listed in issues of *Connecting*, but also look for them @ the Rescue Squad and the Red Cross.

**Child Development Associate (CDA)** If you are working toward a CDA, please look after each training listed to see which subject area the training counts toward. This is important if you are doing the self study model. For more information about the CDA, call the Council for Professional Recognition at 1-800-424-4310, or visit their website @ [www.cdacouncil.org](http://www.cdacouncil.org). For CDA information @ CCV, contact Jeannie Jenkins @ 802-447-2361.

**Level I, Fundamentals for Early Childhood Professionals**, (formerly 30 hour Child Development Course) meets the requirements for new assistant teachers in a licensed facility & training needs of Registered Home providers, offered in Bennington County @ CCV, Fall, 2009 & also as a CCV Community workshop in the Spring of 2010. Check BFIS for other listings.

**Level II.** Level II refers to the second level on the Northern Lights Early Childhood Professional Development Career Ladder. There is a series of seven Level II training modules supported by Northern Lights and BCCCA. The level II trainings build on entry level knowledge and skills. These trainings are designed to be valuable for individuals pursuing a Child Development Associate credential or a Level II certificate and for seasoned professionals interested in gaining more knowledge in a particular content area For more information on Level I & II curricula visit the Vermont Northern Lights Career Development Center at <http://northernlights.vsc.edu> (You do not have to have taken a Level I to take a Level II session).

**Essential Maintenance Practice (EMP)** This lead training is a one-time requirement for all providers who have programs located in homes/centers built before 1978. **If you are in need of this training, please contact Diane McKay @ 1-800-290-0527, or check the website: [www.leadsafevermont.org](http://www.leadsafevermont.org) -Bright Futures Information System**

**Development Training Code:** These codes are listed after the trainings as "Course ID" near the CDA subject area listings. The codes will allow people to easily search training on the BFIS web page and find pertinent information. Check it out at [www.brightfuturesinfo.org](http://www.brightfuturesinfo.org), go to Resources, Course Calendar, then hit the search button. You will see all trainings that have been entered in the system.